

Family Health Team

790 Bay Street, Ste 306, Toronto, ON M5G 1N8
Phone: (416) 260-1315 Fax: (416) 960-1945

Job Description – Nurse Practitioner – Full Time

Position Summary

TC FHT is looking for a nurse practitioner with 2-3 years of primary care/community experience and the ability to adopt an existing patient population of 700 patients. The NP will work closely with four family physicians, a registered nurse and a physician assistant. The successful candidate must be able to build strong working relationships and bring a positive energy and curiosity to the position.

The following are some details about the position:

- Salary range \$80,910-\$89,203
- 20% benefits (used to pay statutory deductions, HOOPP, Group Insurance Plan)
- 15 paid vacation days (20 days in year 2 – prorated with start date)
- 10 days & \$1500 for continuing education (prorated with start date)
- Up to 2weeks orientation provided

Closing: Mar 18, 2015.

We are looking to hire by Apr 6, 2015.

Roles and Responsibilities

Patient Care

- Perform patient health assessments and health maintenance activities (e.g. history and physical, wellness exams, pap tests and breast exams, prenatal care, well baby visits and immunizations)
- Monitor the ongoing therapy of patients with chronic stable illnesses by providing pharmacological and counseling interventions
- Screen for the presence of chronic illnesses
- Conduct examinations using an age/sex specific list of recommended preventative interventions and risk assessment
- Diagnose and treat acute/episodic minor illnesses (e.g. respiratory illnesses, ear and throat, gastrointestinal, genital urinary infections and dermatology) and injuries
- Offer phone consultation/triage for acute episodic illness
- Consistently record and document in the patients electronic medical record (EMR)
- Formulate and communicate medical diagnoses and disorders
- Determine the need for, order and interpret X-Rays, ECG's and diagnostic ultrasound
- Prescribe drugs from an approved list

Referral/Consultation/Collaboration

- Consult with physicians in accordance with the standards for physician consultation
- Liaison with other team members as required
- Arrange for external specialist consultations
- Provide communication to hospital and community staff and other inter-professional

team members as required to ensure smooth transition for care between care sites

Administration

- Develop, initiate and maintain a preventative health monitoring program using the EMR and working with other health care team providers (e.g. monitoring for cholesterol tests for men and women over age 45, pap tests for all sexually active women between ages 20 – 70, blood pressure monitoring for men and women over 50 years)
- Arrange follow-up appointments as necessary
- Code visits as per MOH/LTC
- Other Activities – Other activities may be assigned in collaboration with the inter-professional team

Skills, Knowledge Requirements

General

- Leadership, critical thinking, organizational and communication skills are required
- Expertise in developing and maintaining excellent working relationships with all member of the health care team and partner organizations
- Ability to work in a collaborative practice model
- Strong health assessment/clinical skills
- Ability to prioritize, manage time effectively and be flexible in a very active work environment
- Self-motivated
- Must possess a dependable, consistent and reliable work record including attendance at work
- Ability to maintain confidentiality and impartiality
- Capacity to adapt quickly to a fast paced, dynamic work environment
- High degree of accuracy and attention to detail

Computer Skills

- Familiarity with a Mac environment
- Electronic documentation of health records using a Clinical Management System CMS, preferably Practice Solutions' Suite (aka MacMedical), would be an asset
- Knowledge of and working experience with computer systems and applications

Language Skills

- English required. French not required but would be an asset.

Education and Specific Job Requirements

- Required
 - Bachelor's Degree in Nursing
 - Current registration with the College of Nurses of Ontario as a RN-EC (extended class)
- Current membership in professional associations:
 - Registered Nurses Association of Ontario (RNAO)
 - Nurse Practitioners' Association of Ontario (NPAO)
- Considered an Asset
 - Specialty Certificate - NP-Primary Health Care
 - Master's Degree

Relevant Experience

- Two-Three (2-3) years' clinical experience as a Nurse Practitioner
- Community health nursing in a primary care and or rural setting an asset
- Teaching experience will be considered an asset

Reporting Structure

The NP reports to the FHT Executive Director for day-to-day operations. Professional guidance and support will be provided by the site physicians.

Job Specification

Location

This position is located at TC FHT - Bay Site – 790 Bay, Suite 302, Toronto, Ontario.

Hours of Work

40 hours per week and will generally correspond to the FHT practice operations but may vary.

Status

Full Time

TC FHT is an Affirmative Action Employer and has an Affirmative Action Policy. Designated groups are; minorities, persons with disabilities and aboriginal peoples. TC FHT welcomes applicants from these groups. Persons in these groups must self-identify in order to participate in our program. All qualified candidates are encouraged to apply; however, Canadian citizens and permanent residents will be given priority.*

**Note: Women are not a designated group as TC FHT/FHO has a high % of women, however, if the balance was to change this group may be added.*