

Family Health Team

790 Bay Street, Ste 306, Toronto, ON M5G 1N8
Phone: (416) 260-1315 Fax: (416) 960-1945

Job Description – Registered Nurse

Position Summary

As a key member of the Taddle Creek Family Health Team (TC FHT), and an integral part of an interdisciplinary health care team, you will deliver nursing care in accordance with FHT policies and professional practice standards. You will perform routine nursing duties and address the emotional and physical comforts of patients.

You will deliver services to a variety of patient populations including high-risk groups suffering from chronic diseases and/or complex multi-system diseases. You will also provide health education to our patients with a focus on health promotion, disease prevention, and chronic disease management.

Roles and Responsibilities

Assessment

- Assess patient health care needs (physical, emotional, psychological, and spiritual) to identify appropriate nursing interventions
- Analyze findings of a health assessment
- Interpret patient health records
- Monitor, record and report symptoms and changes in patients' conditions
- Collect data through a therapeutic relationship with a patient

Treatment/Management

- Determine the appropriate service or treatment, the appropriate care provider or the appropriate equipment
- Administer medications and treatments as prescribed by a physician/nurse practitioner
- Provide nursing care and treatment (including complementary therapies and/or counseling) for health problems
- Under medical directive,
 - Order Fecal Occult Blood Tests
 - Administer vaccines/immunizations
 - Prescribe and dispense nicotine replacement therapy
 - Perform point of care testing (i.e. blood glucose, rapid antigen detection test, etc.)
 - Perform pelvic examinations
 - Conduct spirometry testing and create asthma action plans
 - Assess, diagnose & treat uncomplicated urinary tract infections
 - Anticoagulation management
 - Assess/diagnose and treatment of GABHS pharyngitis
 - Administer/interpret results of mantoux tuberculin test

Education/Advocacy

- Help patients to identify and use health resources, including those available in the community and from community agencies
- Involve patients in decisions about their own health
- Encourage patients to take action for their own health
- Initiate health education and other activities that assist, promote and support patients as

they strive to achieve the highest possible level of health

- Develop learning resources for nurses and other health care providers
- Develop and deliver health education programs for patients or communities

Referrals/Collaboration

- Collaborate with members of an interdisciplinary health team to plan, implement, coordinate and evaluate patient care in consultation with patients and their families
- Consult and interact with other service providers such as laboratory and radiology services

Administration/Reporting

- Coordinate and expedite patient flow by triage
- Handle patient phone calls, provide telephone advice, and arrange for follow-up appointments as necessary
- Collect accurate and comprehensive patient-related information and document on clinical management system
- Active member of the Joint Health & Safety Committee
- Operate and monitor medical apparatus or equipment (including assurance immunization fridge cold chain maintained), and ensure strict adherence to sterilization procedures
- Handle and dispose of specimens and/or objects, and practice general safety procedures at all times
- Monitor supply levels and/or expiration of medical and clinic supplies, and order supplies as needed from approved vendors
- Code visits for Ontario Ministry of Health and Long-Term Care (ON MOHLTC) reporting

Skills, Knowledge Requirements

- Excellent oral / written skills
- Strong clinical skills
- Flexible and able to adapt to a constantly changing environment
- Autonomous and able to function with minimal supervision
- Ability to work effectively with all members of the health care team
- Ability to work in an inter-professional team environment
- Ability to prioritize, manage time effectively and be flexible in a very active work environment

Computer Skills

- Familiarity with a Mac OS environment
- Experience with Practice Solutions electronic medical record
- Minimum typing speed at 40 words per minute

Language Skills

- English required; French not required but would be an asset

Education and Specific Job Requirements

- Bachelor's Degree in Nursing
- Certificate of Competence & current membership with College of Nurses of Ontario (CNO)
- Current membership in professional association: Registered Nurses Association of Ontario (RNAO)
- Current Basic Cardiac Life Support (BCLS) Certification
- Advanced Cardiac Life Support (ACLS) Certification will be considered an asset

Relevant Experience

- A minimum of two (2) years' clinical experience as a Registered Nurse, preferably in community-based health care
- Experience in collaborative work with community-based agencies and organizations preferable
- Teaching experience will be considered an asset

Reporting Structure

The Registered Nurse reports to the FHT Executive Director for day-to-day operations. Clinical guidance and support provided by the site physicians.

Job Specification

Location

This position is located at 726 Bloor.

Hours of Work

Hours of work 40 hours per week will generally correspond to the FHT practice operations but may vary.

Status

Full-Time Employee

Salary Range

\$65,052 – 71,720 + 22.5% benefits

Benefits (Group Insurance Plan & HOOPP)

Annual vacation days: 3 wks (4 wks after 1 year)

Annual professional education dollars: \$1000

Annual education days: 10

Send resume/covering letter to: hr@tcfht.on.ca

Closing: Jun 18, 2018

TC FHT is an Affirmative Action Employer and has an Affirmative Action Policy. Designated groups are; minorities, persons with disabilities and aboriginal peoples. TC FHT welcomes applicants from these groups. Persons in these groups must self-identify in order to participate in our program. All qualified candidates are encouraged to apply; however, Canadian citizens and permanent residents will be given priority.*

**Note: Women are not a designated group as TC FHT/FHO has a high % of women, however, if the balance was to change this group may be added.*