

SECTION 1 – Privacy

1.04 Limiting Collection Personal Health Information (PHI)

Policy

Taddle Creek Physicians will comply with the Personal Health Information Privacy Act, 2004 (PHIPA).

Procedure

1. Taddle Creek Physicians will not collect more PHI than is reasonably necessary to meet our stated purposes.
2. This limitation does not apply to collections, uses or disclosures required by law.
3. Taddle Creek Physicians will not collect, use or disclose PHI if other information will serve our purposes.
4. Taddle Creek Physicians will inform our health care professionals and staff about the following:
 - Who collects PHI (to limit duplication of collection)
 - Restricting the collection of PHI to the purposes for which we have consent or permitted by law
 - About restricting collection of PHI to only the information that is required.
5. TC Physicians will review our policy/procedure on limiting collection of PHI regularly to ensure compliance with PHIPA.

Approved By: Executive
Approved On: June 2009
To be Reviewed: June 2010